

ASCENSION ISLAND GOVERNMENT ENTRY PERMIT APPLICATION



CONDITION OF ENTRY

ACCOMPANYING EMPLOYMENT DEPENDENTS/MEMBERS OF FAMILY

PLEASE READ THE ENTRY PERMIT INFORMATION DOCUMENT BEFORE COMPLETING THIS FORM

If you are visiting Ascension as an accompanying dependant you need to complete this form. The form must be completed in English, write in BLOCK CAPITALS and use black ink. Attached to this application is a 'How to complete guide' using this guide it is important that you complete all questions as indicated, as a decision on your application is based on the information contained here without interviewing you

On what date do you intend to arrive on Ascension

On what date do you intend to leave Ascension

D	D	M	M	Y	Y	Y	Y
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D	D	M	M	Y	Y	Y	Y
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Method of Travel:  by Sea  by Air

Method of Travel:  by Sea  by Air

**Part 8 SPOUSE/PARTNERS INFORMATION** (Put a cross (x) in the relevant box)

Partner/Spouse Given Name (As shown on Passport)

1

Other name(s) (i.e. if changed by marriage or by law)

2

3 Gender Male  Female

4 Marital Status Single  Married  Partner

5 Date of Birth 

D	D	M	M	Y	Y	Y	Y
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6 Place of Birth:

7 Nationality:

Full residential address

8 email address:

11

9 Telephone No:

10 Fax No:

(Passport must be valid for another six months after arrival)

12 Passport No: 

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13 Place of Issue:

14 Date of Issue: 

D	D	M	M	Y	Y	Y	Y
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15 Expiry Date: 

D	D	M	M	Y	Y	Y	Y
---	---	---	---	---	---	---	---

16 Issuing Authority:

**Part 9 CHILDREN UNDER 18 YEARS OF AGE**

9 A, Childs Given Name (As shown on Passport)

Other name(s) (i.e. if changed by law)

1

2

3 Gender (Put a cross (x) in the relevant box) Female  Male:

4 Relationship to Applicant? (i.e. son, daughter, grandchild, ward)

5 Date of Birth 

D	D	M	M	Y	Y	Y	Y
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6 Place of Birth:

7 Passport No: 

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8 Place Issued:

9 Date of Issue: 

D	D	M	M	Y	Y	Y	Y
---	---	---	---	---	---	---	---

10 Expiry Date: 

D	D	M	M	Y	Y	Y	Y
---	---	---	---	---	---	---	---

11 Issuing Authority

12 Nationality

9 B, Childs Given Name (As shown on Passport)

Other name(s) (i.e. if changed by law)

1

2

3 Gender (Put a cross (x) in the relevant box) Female  Male:

4 Relationship to Applicant? (i.e. son, daughter, grandchild, ward)

5 Date of Birth 

D	D	M	M	Y	Y	Y	Y
---	---	---	---	---	---	---	---

6 Place of Birth:

7 Passport No: 

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8 Place Issued:

9 Date of Issue: 

D	D	M	M	Y	Y	Y	Y
---	---	---	---	---	---	---	---

10 Expiry Date: 

D	D	M	M	Y	Y	Y	Y
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**ASCENSION ISLAND GOVERNMENT ENTRY PERMIT APPLICATION**

11 Issuing Authority  12 Nationality

**9 C, Child's Given Name** (As shown on Passport) **Other name(s)** (i.e. if changed by law)

1  2

3 Gender (Put a cross (x) in the relevant box) Female  Male:

4 Relationship to Applicant? (i.e. son, daughter, grandchild, ward)

5 Date of Birth: 

D	D	M	M	Y	Y	Y	Y
---	---	---	---	---	---	---	---

 6 Place of Birth:

7 Passport No: 

--	--	--	--	--	--	--	--

 8 Place Issued:

9 Date of Issue: 

D	D	M	M	Y	Y	Y	Y
---	---	---	---	---	---	---	---

 10 Expiry Date: 

D	D	M	M	Y	Y	Y	Y
---	---	---	---	---	---	---	---

 11 Issuing Authority  12 Nationality

**9 D, Child's Given Name** (As shown on Passport) **Other name(s)** (i.e. if changed by law)

1  2

3 Gender (Put a cross (x) in the relevant box) Female  Male:

4 Relationship to Applicant? (i.e. son, daughter, grandchild, ward)

5 Date of Birth: 

D	D	M	M	Y	Y	Y	Y
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 6 Place of Birth:

7 Passport No: 

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 8 Place Issued:

9 Date of Issue: 

D	D	M	M	Y	Y	Y	Y
---	---	---	---	---	---	---	---

 10 Expiry Date: 

D	D	M	M	Y	Y	Y	Y
---	---	---	---	---	---	---	---

 11 Issuing Authority  12 Nationality

**Part 10 ACCOMPANYING FAMILY MEMBERS INSURANCE**

1 Employers Medical Insurance & Medical Evacuation Details

Insurer:  Policy No:

Issued: 

D	D	M	M	Y	Y	Y	Y
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 Expiry: 

D	D	M	M	Y	Y	Y	Y
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Important Note: You will be refused entry if you do not have satisfactory proof of insurance on arrival (Credit card will not suffice).

**Part 11 PREVIOUS APPLICATION & TRAVEL HISTORY** (Put a cross (x) in the relevant box) (If Yes give details at 7.6)

1 Have any of the accompanying members travelled to Ascension before? Yes  No

2 Have any of the accompanying members been refused entry to Ascension or any other country? Yes  No

3 Have any of the accompanying members been deported or removed or otherwise asked to leave Ascension or any other country? Yes  No

4 Do any of the accompanying members have any criminal convictions in any country (including spent convictions)? Yes  No

5 Have any of the accompanying members ever been investigated in any country for an offence which has not yet reached court? Yes  No

Note: If you have answered Yes to any of the questions above please give details at Part 12 - Additional information

**Part 12 Additional Information**

1 (When inserting information, include the paragraph numbers i.e. Part 7.5 1 – DATE 01.01.2010, TRANSIT TO ST HELENA, DURATION 4 DAYS )

If you run out of space please use additional paper to provide us with all the relevant information required

**ASCENSION ISLAND GOVERNMENT ENTRY PERMIT APPLICATION**

**Part 12 DECLARATION**

**I hereby apply for an Entry Permit for Ascension Island.**

- 1 I confirm that before this application is decided, there is a material change in my circumstances or new information relevant to this application becomes available, I will inform the Administrator of the Ascension Island Government.
- 2 I am aware that it is an offence to make a statement which I know to be false, or not believe to be true
- 3 I am aware that my accompanying family must have medical insurance which also covers medical evacuation and that Ascension Island Government will not accept liability for any medical costs incurred and will be billed for any medical treatment undertaken and I do not have recourse to public funds
- 4 I have sufficient finance to sustain my accompanying family during my time on Ascension
- 5 I will abide by any of the conditions that is imposed on this Entry Permit
- 6 I understand that I and my accompanying family will commit an offence if I/we do not leave Ascension on or before our Entry Permit expires and if I/we remain on Ascension, I/we may be prosecuted and or deported
- 7 I have not tried to obtain Entry into Ascension by fraud, false representation or concealment of any material facts

**I declare that the information given, I answered fully and truthfully.**

8 **Applicants Signature**

9 **Date:**

Completed forms should be scanned and sent to [aig.admin@ascension.gov.ac](mailto:aig.admin@ascension.gov.ac) or faxed to 00 247 66186.

**GUIDANCE NOTES**

*These guidance notes are to help you complete your application form. Do not send these guidelines with your application*

**TRAVEL DATES**

Enter the dates of your intended arrival to Ascension; (if you are transiting via Ascension on two occasions within a 3 month period and on each stay on Ascension is seven days or less you can use this form for both journeys) these dates should correspond with the schedule of your transport to Ascension. 1A & 2A for arrival on Ascension and 2A & 2B to a departure date. In DD/MM/YYYY format.

There are two ways to enter Ascension, by air and sea. Cross the appropriate methods of travel. Arriving by aircraft – air, by ship or yacht – sea.

**Part 8 Spouse/Partners Information**

- 1 Your Partner/Spouse given name(s) (as shown in your passport) These must be the same as recorded in their passport. They are normally all the names they were given at birth.  
Please do not use titles such as Mr, Snr or Esq.
- 2 Other names (including any other names your Spouse/Partners are known by and/or any other names that they have been known by) Any other names by which they are or have been known, for example, maiden name, name at birth, if different.
- 3 Gender. This should be your Spouse/Partners sex at time of application. Cross the appropriate box Male or Female
- 4 Status. This is your Spouse/Partners current marital status. Cross the appropriate box Single Married or Partner
- 5 Date of Birth. As recorded in your Spouse/Partners passport. In DD/MM/YYYY format.
- 6 Place of Birth. Enter your Spouse/Partners country of birth exactly as it appears on the title page of your passport.
- 7 Nationality. This must correspond with the authority that issued your Spouse/Partners travel document/passport. If you hold dual nationality you should select the issuing country of the passport/travel document you wish to travel with. If 'Stateless' please enter this as your nationality and provide details of the country that issued your travel document.
- 8 Contact details. email address, Please provide a valid email address. If you have no email address please enter 'None'
- 9 Telephone, You should provide your home telephone number if you have one, including the area, city and country codes. This should not be your mobile phone number. If you have no home telephone number, please enter 'None'. You must provide at least one telephone number you can be contacted on as we may need to contact you if we need to discuss your application.
- 10 Fax. If you have a facsimile provide the fax number, If you have no Fax numbers please enter 'None'.
- 11 Full residential address. You MUST include your full residential address details including house number or name/street/village/town

## ASCENSION ISLAND GOVERNMENT ENTRY PERMIT APPLICATION

- 12 Passport Number. Enter the nine digit number of your passport with each individual number in the box provided
- 13 Place of Issue. Please include the country that issued your passport
- 14 Date of Issue. In DD/MM/YYYY format. Their details can be found in your passport.
- 15 Date of Expiry In DD/MM/YYYY format. Their details can be found in your passport.
- 16 Issuing Authority. This is the National Authority that issued the passport. Their details can be found in your passport.

### Part 9 Children Under 18 Years Of Age

There is a provision of up to four children, should you have more than four children a separate form is required.

- 1 Accompanying Childs given name(s) (as shown in your passport) These must be the same as recorded in their passport. They are normally all the names you were given at birth.  
Please do not use titles such as Miss, Master or Jr.
- 2 Other names (including any other names the accompanying child are known by and/or any other names that they have been known by) Any other names by which they are or have been known, for example, name at birth, if different.
- 3 Gender This should be your child's sex at time of application. Cross the appropriate box Male or Female
- 4 Relationship to Applicant. Enter your relationship to the accompanying child (*i.e. son, daughter, grandchild, ward, family friend, guardian*)
- 5 Passport Number. Enter the nine digit number of your passport with each individual number in the box provided
- 6 Date of Birth. As recorded in your passport. In DD/MM/YYYY format.
- 7 Place of Birth. Enter the country of birth exactly as it appears on the title page of your passport
- 8 Place of Issue. Please include the country that issued your passport
- 9 Date of Issue. In DD/MM/YYYY format. Their details can be found in your passport.
- 10 Date of Expiry In DD/MM/YYYY format. Their details can be found in your passport.
- 11 Issuing Authority. This is the National Authority that issued the passport. Their details can be found in your passport.
- 12 Nationality. This must correspond with the authority that issued your travel document/passport. If you hold dual nationality you should select the issuing country of the passport/travel document you wish to travel with. If 'Stateless' please enter this as your nationality and provide details of the country that issued your travel document.

### Part 10 Insurance

- 1 Your Spouse/Partner employer must have provided medical insurance, which covers the costs of medical treatment and medical evacuation by air. It is advisable for coverage of £1m.

Ascension Island Government will not accept liability for any medical costs incurred. You will be billed for any medical treatment undertaken and do not have recourse to public funds

**ASCENSION ISLAND GOVERNMENT ENTRY PERMIT APPLICATION**

**Part 11 Previous Application & Travel History**

If you answer Yes to any of the questions for Previous Application & Travel History Please use the additional information box at Part 12

- 1 Have you travelled to Ascension before? If you have travelled to Ascension in the last two years, cross out the appropriate Yes or No box. If Yes please give details including the date, the reason for the visit, and the duration
- 2 Have you been refused entry to Ascension or any other country? Cross out the appropriate Yes or No box. This includes if you were refused entry prior to arrival to Ascension or any other country. If 'Yes' please give details including the date the country you were removed from and to and the reason for your removal.
- 3 Have you been deported or removed or otherwise asked to leave Ascension or any other country. Cross out the appropriate Yes or No box. If 'Yes' please give details including the date the country you were removed from and to and the reason for your removal.
- 4 Do you have any criminal convictions in any country? Cross out the appropriate Yes or No box. Please give details of the date and place (country) of the offence and what you were convicted of. Please state what sentence you received.
- 5 Have you ever been investigated in any country for an offence for which they have not yet reached court? Cross out the appropriate Yes or No box. If yes, please provide full details.

**Part 12 Additional information**

Inserting information as follows: in the small column insert the paragraph numbers i.e. Part 5. 1. In the large column insert the date (format DD/MM/YYYY) followed by the relevant information.

Use a separate sheet of paper if you run out of space, making it as Addition Information.

**Part 13 Declaration**

- 1 Declaration. You must now read the declaration and sign it.  
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- 9 This must be signed and dated by the applicant personally and not by a representative or other person acting on his/her behalf.

Completed forms should be scanned and sent to [aig.admin@ascension.gov.ac](mailto:aig.admin@ascension.gov.ac) or faxed to 00 247 66186.